



Staff Report

For City Council Meeting - 9/2/2020

Subject - Old Business - City Administrator Review

Synopsis: Per contract, the City Council is to conduct a yearly performance review of the City Administrator. Documents were provided to the Council at the July 1 Council meeting. Documents were returned to the Mayor and Council President 20 days later. An Executive Session was held August 11th to conduct the official performance review. Tonight, the City Council will resolve to accept or deny the continued employment of the City Administrator and/or make salary adjustments, if so desired.

Council Options: The Council has the following options regarding this issue:

- 1) Resolve to approve or deny the City Administrator's future employment, making salary adjustments if the council so desires;
- 2) Take other action desired by the Council;
- 3) Do nothing.

Recommendation: Staff enjoys working for the City and would be honored to continue.

Legal Analysis: The City Administrator serves at the pleasure of the Council.

Financial Analysis: A change to the City Administrator's salary, if the Council chooses, will affect the 20/2021 budget.

Respectfully submitted,

Chad