



Staff Report

For City Council Meeting - 3/3/2021

Subject - Old Business - Discussion - City Administrator Review

Synopsis: Per contract, the City Council is to conduct a yearly performance review of the City Administrator. Documents are provided to the Council to conduct the review. The review documents were discussed at the February 2021 Council meeting, and the Councilors were given 20 days to return them to the Mayor and Council President.

The official performance review was conducted during an Executive Session earlier this evening. Decisions are not made during an Executive Session. Therefore, the Council will now resolve to accept or deny the continued employment of the City Administrator and make salary adjustments, if so desired.

Council Options:

- 1) Resolve to approve or deny the City Administrator's future employment, making salary adjustments if the Council so desires;
- 2) Take other action desired by the Council;
- 3) Do nothing.

Recommendation: N/A

Legal Analysis: N/A

Financial Analysis: N/A

Respectfully submitted,

Chad