



CITY ADMINISTRATOR REPORT

Status Updates for Monthly City Council Meeting

DATE: November 24, 2021

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

→ BUILDING DEPARTMENT

- ◆ The contract with the Building Official has been non-renewed; a course of action is in development. New state requirements.

→ CODE ENFORCEMENT

- ◆ Continued reports of tree cutting/mowing; no violations found

→ PUBLIC WORKS

- ◆ Large debris burn last week - logs collected from culverts, etc throughout the year
- ◆ Christmas Tree going up soon!

→ STAFF/ADMINISTRATION

- ◆ Cheryl Lund retired after over 40 years of service
- ◆ Building Department Assistant - Angoleana Brien - has assumed the Planning Assistant and Court Clerk responsibilities; Welcome Angoleana!

→ VACATION RENTALS

- ◆ Q3 Tax totals \$252,384.36 (2 properties still outstanding - receipts anticipated to be \$0)

Special Projects

→ ODOT HWY 101 CORRIDOR PROJECT

- ◆ Open House ended today (24th) → They will solicit more feedback in the next phase

→ ELK COLLABORATIVE UPDATE

- ◆ Taking items to Planning Commission Goals List (No PC meeting in November)

→ PLAYGROUND EQUIPMENT

- ◆ Conditional Use permit is being submitted to the Planning Commission

→ FIRE STATION UPDATE

- ◆ Working on a "Facts" flyer for distribution around town and in water billing
- ◆ Town Hall date - ideas?

Grants

- BUSINESS OREGON WATER PROGRAMS
 - ◆ Unfortunately, the City was misinformed and not eligible for the \$40,000 in funding
- NWSC
 - ◆ The new Director has made contact - a meeting has been scheduled for December

On Our Radar

- WORKSESSIONS
 - ◆ Tuesday, November 30th at 6:30p
 - City Council Goals

Of Note

- AUDITOR VISIT
 - ◆ Accuity spent two days with us and have begun our 20-21 FY Audit