



CITY ADMINISTRATOR REPORT
Status Updates for Monthly City Council Meeting

DATE: April 29, 2022

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

- BUILDING DEPARTMENT
 - ◆ RFP closes next month → only one applicant as of this report & the City would like to receive more applicants for comparison to make a decision
- CODE ENFORCEMENT
 - ◆ Nothing new to report
- PUBLIC WORKS
 - ◆ Great work on the F St water main break
 - ◆ The City's Water Conservation Plan received an extension in March (almost done!)
 - ◆ The Water Seismic Risk Management Plan draft still under review
- STAFF/ADMINISTRATION
 - ◆ Budget Meeting & Public Hearings Thursday at 5 p.m.
- VACATION RENTALS
 - ◆ Q1 tax total with 12 entities left to report → \$72,057.88

Special Projects

- ODOT HWY 101 CORRIDOR PROJECT
 - ◆ Nothing new to report
- PLAYGROUND EQUIPMENT
 - ◆ Equipment loaded on delivery trucks as of the day of this report → delivery Mon or Tues
- EMERGENCY CACHE
 - ◆ 5 new additions to the community cache
 - Next event October 2022
- STATION / ELECTION UPDATE
 - ◆ Ballots began mailing out April 27th
 - ◆ County ballot drop box on Pacific Way now open
 - The County monitors and collects from the drop box

Grants

- OPRD (Oregon Parks & Recreation Department)
 - ◆ Parks Master Plan grant final reporting wrapping up next week
- HMGP (Hazard Mitigation Assistance Grant Program)
 - ◆ LOI successful! HGMP app for UGB Land Swap funds due in June
- SPIRE (State Preparedness & Incident Response Equipment)
 - ◆ Potentially submitting an application under the County in June
- HMA (Hazard Mitigation Assistance - Post-Disaster)
 - ◆ Solar power generator for water tower → waiting for response
- NWSC (Necanicum Watershed Council)
 - ◆ Ridge Path Bee Pollinator Project meeting with Councilor Fackerell
 - ◆ Dates for invasive species removal work parties coming
 - one late spring, two summer (mid & late)
 - ◆ Planting work party in the fall

On Our Radar

- WORKSESSION
 - ◆ May 31st - Agenda TBD

Of Note

- STREET DANCE
 - ◆ Friday, July 1st - 7 p.m. (save the date!)