



## **Staff Report**

For City Council Meeting - 9/3/2025

### ***Subject - Ordinances/Resolutions - Resolution #1010 - LOC 2025 Annual Voting Delegate***

**Synopsis:** The League of Oregon Cities sent out correspondence regarding the election of the 2026 LOC Board of Directors. Candidate bios are available on the LOC website.

Tonight is the opportunity for Council to discuss and recommend an LOC Board of Director candidate for 2026; only one vote per City is eligible.

Council must also resolve to appoint an official delegate and alternate to cast Gearhart's vote at the LOC Business meeting in October.

Different from years' past, the LOC recommends delegates be appointed via resolution.

**Recommended Motion:** Staff recommends Council motion to approve the attached Resolution 1010 appointing an official and alternate delegate by name. Staff also recommends Council email their preferred Board of Directors candidate to the named delegate before October 4th so the City's vote can be cast.

**Legal Analysis:** Voting is private therefore the decision will not be decided in a public forum. Candidate information will be provided in the packet if available by print date. If it's not included, it is the responsibility of the councilor to go to the LOC website and pull up the candidate information there.

**Financial Analysis:** N/A

Respectfully Submitted,

Chad



CITY OF  
GEARHART

**RESOLUTION NO. 1010**

**RESOLUTION IDENTIFYING A VOTING DELEGATE AND ONE ALTERNATE  
VOTING DELEGATE TO REPRESENT THE CITY AT  
THE LEAGUE OF OREGON CITIES 2025 ANNUAL BUSINESS MEETING**

**WHEREAS**, the League of Oregon Cities (“LOC”) is a consolidated department of Oregon’s 241 incorporated cities which was founded in 1925 to be, among other things, the go-to place for and about cities and a dynamic resource hub for advocacy, education, and best practices; and

**WHEREAS**, each year, the LOC holds an annual business meeting wherein an election is held to consider and fill vacancies on the LOC’s Board of Directors and if applicable, other items for consideration including but not limited to amendments to the LOC’s governing documents; and

**WHEREAS**, the LOC annual business meeting is scheduled to occur on October 4, 2025; and

**WHEREAS**, any member city wishing to participate in telephonic or electronic voting during the LOC’s annual business meeting must appoint its voting delegate and an optional alternate voting delegate via a written resolution adopted by its city’s governing body; and

**WHEREAS**, a copy of this resolution must be provided to the LOC’s Executive Director, or General Counsel, no later than September 24, 2025.

**NOW, THEREFORE**, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF GEARHART, OREGON, THAT:

SECTION 1. The City Council of Gearhart, Oregon, wishes to appoint the following designated individuals as its voting delegate and alternate voting delegate:

Voting delegate: \_\_\_\_\_

ph# \_\_\_\_\_ email address \_\_\_\_\_

Alternate delegate: \_\_\_\_\_

ph# \_\_\_\_\_ email address \_\_\_\_\_

PASSED AND ADOPTED by the City Council of Gearhart, Oregon, on this 3<sup>rd</sup> day of September 2025.

---

Kerry Smith, Mayor

ATTEST:

---

Chad Sweet, City Administrator

---

**Your City's Voice Matters—Appoint a Voting Delegate Today**

1 message

League of Oregon Cities <leagueoforegoncities@orcities.org>  
Reply-To: League of Oregon Cities <leagueoforegoncities@orcities.org>  
To: chadsweet@cityofgearhart.com

Wed, Aug 6, 2025 at 2:40 PM



## **City Officials – We Need Your Voting Delegate for the LOC Business Meeting!**

As part of the LOC's 100th Annual Conference, the Annual Business Meeting is scheduled for Saturday, October 4 at 11:45 a.m. All LOC members are encouraged to attend this public meeting.

At the LOC Annual Business Meeting, city representatives will vote to elect the LOC Board of Directors for 2026. Because each member city is entitled to only one vote in this process, cities are asked to identify a voting delegate by **Wednesday, September 24**.

**Only the named voting delegate will be eligible to vote at the meeting.**

This year's meeting will be a hybrid meeting, so members can attend and vote in-person or virtually.

**Important Note Regarding Virtual Voting Procedure:** According to the LOC Bylaws, to participate in telephonic/electronic voting, a member city must appoint its delegate via a written resolution adopted by that city's governing body, with the resolution identifying the name and position/title of the selected delegate. A copy of the resolution with the delegate's name and telephone number must be submitted at least 10 days in advance of the relevant membership meeting.

The LOC has created a **sample resolution** for cities to utilize when selecting their electronic voting delegate.

If applicable, please email your city's virtual voting delegate resolution to the

LOC at the contact information listed below.

To register your voting delegate, click [here](#).

**Contact:** Meghyn Fahndrich, Administrative Assistant – [mfahndrich@orcities.org](mailto:mfahndrich@orcities.org)

Copyright © 2025 League of Oregon Cities, All rights reserved.

## Contact Us:

[www.orcities.org](http://www.orcities.org)

1201 Court St. NE, Suite 200 | Salem, OR 97301

503-588-6550

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).