



Staff Report

For City Council Meeting - 11/5/2025

Subject - New Business - Request for Funds - Police Vehicle Computer Upgrade

Synopsis: The Police Department is requesting authorization to purchase three new patrol vehicle laptops compatible with the County's new Central Square Computer Aided Dispatch (CAD) and Records Management System (RMS). The current laptops were **donated by the Oregon State Police last year** when they replaced their own equipment. While those laptops initially met our needs under the previous CAD/RMS, they are now over five years old and limited to Windows 10, resulting in slow performance and incompatibility with the new Central Square platform. Central Square has also advised that it will no longer support Windows 10 updates, meaning the system will soon fail to receive critical software updates.

Staff recommends that City Council authorize up to **\$7,000** for the purchase of three new laptops, to be funded from the **Police Car Reserve Fund**. This fund is appropriate for vehicle-related equipment purchases and will ensure officers have reliable, up-to-date technology in the field without impacting the general fund.

Recommended Motion: "I move to authorize the expenditure of up to **\$7,000** from the **Police Car Reserve Fund** for the purchase of three new patrol vehicle laptops compatible with the Central Square CAD/RMS system."

Legal Analysis: The Police Chief's request complies with Oregon public contracting requirements. Informal procurement and direct purchase are permitted for goods and services costing less than \$10,000, allowing vendor selection without the need for multiple quotes. Chief Gregory will purchase the laptops that best meet the software requirements of the Central Square system at the most cost-effective price.

Financial Analysis: There is currently \$36,273 available in the police car reserve fund.

Respectfully Submitted,



Chad Sweet



Police Chief Josh Gregory