

### **12.16.070 Authority to name roads.**

The Department is delegated authority to assign and change road names pursuant to the standards set forth in this chapter. (Ord. 00-07 § 7)

### **12.16.080 Unnamed roads.**

Each unnamed private road and each unnamed public or County road shall be assigned a name in accordance with the procedures set forth herein if:

- A. The road provides access to three or more buildings; or
- B. The Department determines that assigning a name is necessary in order to adequately direct emergency service providers. (Ord. 00-07 § 7)

### **12.16.090 Procedures for naming new roads.**

- A. The naming of a road may be initiated by the Department, the Board, or by application of adjacent property owners, developers, or public agencies which may be affected by road names.
- B. An application to name a road shall be submitted to the Department and shall include, at a minimum, the following:
  - 1. The name of the applicant;
  - 2. The location of road by description and map;
  - 3. The legal status of road, if known;
  - 4. The proposed road name, with two alternatives;
  - 5. The reason for the name request;
  - 6. The original of any petition;
  - 7. An application fee as established by order of the Board; and
  - 8. Names and addresses of property owners having access to the road.
- C. Notice of a proposed name assignment shall be sent by the Department to all persons owning property abutting the affected road or having an address on the affected road. The notice shall be sent within 30 days of the receipt of an application or other action initiating the proposed name assignment.
- D. Persons receiving notice under subsection C of this section shall promptly notify any tenants or other occupants of the affected property of the proposed name assignment.
- E. Any person receiving notice under subsection C or D of this section may comment in writing on the proposed name within ten days from the date of the notice.
- F. The proposed name shall:
  - 1. Not duplicate existing road names, except for continuations of existing roads, within any one zone.
  - 2. Not sound so similar to other road names as to be confusing.
  - 3. Be limited to a maximum of 15 letters and three words, excluding the suffix indicator; i.e., "Road," "Lane," "Loop" or "Drive."
  - 4. Improve or clarify the identification of the area.
  - 5. Be an historical name or theme name when appropriate.
  - 6. Reflect a consensus of affected owners and occupants when possible, subject to the other standards contained in this subsection.
- G. In the following circumstances, a proposed road name shall generally conform to the following additional standards:
  - 1. Roads running in a generally north-south direction shall be called "roads." Roads running in a generally east-west direction shall be called "lanes."
  - 2. Roads dead-ending in a turnaround 1,000 feet or less from their beginning points may be called "courts."

3. Roads of reduced right-of-way or curving roads of less than 1,000 feet may be called “drives.”
  4. Roads that begin at and circle back onto the same road, or that are circular or semicircular, may be called “circles” or “loops.”
  5. Road designator abbreviations for new and existing roads shall conform to the current standards established by the National Emergency Number Association (NENA).
- H. The Department shall review road name applications and shall assign a road name after performing the following procedures:
1. Verifying applicant’s compliance with this chapter.
  2. Verifying the legal status of the road with the County Clerk’s office, County Assessor’s office, and County Public Works Department.
  3. Verifying that the proposed road name will not duplicate or be confusingly similar to another ex-isting road name, with a road name on an approved preliminary land division, or with a road name approved for future use.
  4. Performing a field check when necessary.
  5. Assisting the applicant or other affected persons to find alternative names when required.
  6. Reviewing and considering all comments submitted.
- I. Following the assignment of a proposed name by the Department, the Department shall send notice of the assigned road name to all persons entitled to notice under subsection C of this section.
- J. Affected property owners and occupants shall have the right to appeal the proposed road name to the Board. An appeal pursuant to this subsection must be filed within ten days from the date of the notice provided under subsection I of this section.
- K. If an appeal is timely filed pursuant to subsection J of this section, the Board shall conduct a public hearing on the matter. All interested persons may appear at the public hearing and be heard. The issue on appeal shall be limited to whether the Department correctly applied the criteria set forth in this section. If the Board finds that the Department properly applied the criteria set forth in this section, the Board shall enter an order of approval.
- L. If no appeal is timely filed pursuant to subsection J or upon entry of an order of the Board, the road name shall be deemed approved. The Department shall send notice of the approval to the applicant re-questing the road name, each affected property owner, the Assessor’s office, the County Clerk’s office, the Planning Department, the Road Department, each affected telephone and other utility company, the affected fire department, each affected emergency agency, the United States Post Office, affected school district and adjacent urban jurisdictions.
- M. Affected property owners and occupants shall have 90 days from the date of Board approval of a pro-posed road name to begin using the road name. (Ord. 00-07 § 7)

#### **12.16.100 Procedures and standards for changing existing road names.**

The procedures and standards provided in Section 12.16.090 shall apply to the changing of existing road names, in addition to the following procedures and standards:

- A. An existing road name may be changed by the Department if the existing name:
  1. Duplicates a pre-existing road name within the same addressing zone or geographic area;
  2. Sounds like or is spelled so similarly to a pre-existing road name in the same addressing zone or geographic area as to cause confusion between the two roads;
  3. Is known by more than one name;
  4. Is different than the name of the road that it is a continuation of; or
  5. Is not consistent with County road naming standards set forth herein.
- B. In choosing which road name to change as between two roads with the same or similar names, the De-partment shall consider the following factors:
  1. The number of properties, developed and undeveloped, abutting each affected road;

2. The length of time a name has been in use to designate each affected road and whether the name used to designate each affected road has any historic significance;
3. Whether one affected road as named is relatively better known by the general public than the oth-er affected road as named; and
4. Any showing that a proposed road name change would be relatively more burdensome to abutting property owners than if another affected road name were changed. (Ord. 00-07 § 7)